

**BOARD MEETING MINUTES**  
**Round Valley Joint Elementary School District**  
**Library**  
**September 20, 2023**  
**Bishop, CA 93514**  
**3:00 PM**

**Remote access to this meeting may be achieved**  
**Using the link below**

meet.google.com/hcf-beze-bwe

**Public Comment Email, [dtorrance@roundvalley.us](mailto:dtorrance@roundvalley.us).**

**Please send any comments to this email by:**

**Tuesday, September 19, 2023; comments will be read at the meeting.**

**Materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the RVJES District Office, 300 North Round Valley Road, Bishop, CA 93514 during the hours of 8:00 AM and 3:00 PM.**

There are many different ways individuals may choose to address the Board. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. The President may restrict total time on any item. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Further, in compliance with the Americans with Disabilities Act and Government Code Section 5494.1., if there is a need for special assistance, including but not limited to an American Sign Language interpreter, accessible seating, or documentation accessible formats, should contact the District Office at (760) 387-2525 at least 48 hours in advance.

**1. BOARD MEETING OPENING ACTIVITIES:**

**A. Call to Order: Governing Board Members**

Mr. Jeff Perry, President	Present <input checked="" type="checkbox"/> Absent _____
Mrs. Andrea Johle, Vice President	Present <input checked="" type="checkbox"/> Absent _____
Mr. Eduardo Sandoval, Clerk	Present <input checked="" type="checkbox"/> Absent _____

**B. Flag Salute**

2. CLOSED SESSION (30 Minutes)

- A. Conference with District Labor Negotiator (Government Code Section 54957.6)  
District Negotiator: Danielle Torrance, Superintendent
- B. Personnel Matters (Government Code Section 54957)

3. RETURN TO OPEN SESSION 3:30 PM

4. SCHOOL DISTRICT OF CHOICE

5. BOARD COMMUNICATIONS, VISITATIONS & SPECIAL RECOGNITIONS

On behalf of the Governing Board Mr. Perry thanked the Town of Mammoth Lakes for Working with Round Valley School and taking care of the school bus inspections and maintenance. This new partnership is greatly appreciated.

Mr. Perry also thanked Heather Barlow, ICOE Director of Fiscal Services for her continued guidance and support of Round Valley Joint Elementary School District. Mrs. Barlow's years of working with the district has fostered a valued and trusted relationship that continues to be appreciated greatly. This sentiment was echoed by all of the school board as well as administration and office personnel.

6. BUSINESS AND FINANCIAL SERVICES

- A. ICOE Business Letter and 2022/2023 Unaudited Financial Report  
(Enclosure #1) ICOE Director of Fiscal Services Heather Barlow to present

- B. Board Approval of 2022/2023 Unaudited Actuals  
(Board Action Item)

Motion Mr. Perry Seconded Mrs. Johle Ayes 3 Noes 0

- C. Board Approval of Resolution # (23/24)-01 Accepting the Gann Limit Calculations for the Fiscal Year 2023/2024. (Board Action Item) (Enclosure #2)

Motion Mr. Sandoval Seconded Mrs. Johle Ayes 3 Noes 0

- D. Board Approval of 2023/2024 Education Protection Act Expenditure Plan  
(Board Action Item) (Enclosure #3)

Motion Mr. Perry Seconded Mrs. Johle Ayes 3 Noes 0

- E. Board Approval of Job Description Confidential Administrative Assistant I (Board Action Item) (Enclosure #4)

Motion Mr. Sandoval Seconded Mrs. Johle Ayes 3 Noes 0

- F. Board Approval of Job Description Confidential Administrative Assistant II (Board Action Item) (Enclosure #5)

Motion Mr. Sandoval Seconded Mrs. Johle Ayes 3 Noes 0

- G. Board Approval of Job Description & Hiring of Part Time Confidential Office Assistant (Board Action Item) (Enclosure #6)

Motion Mr. Sandoval Seconded Mrs. Johle Ayes 3 Noes 0

- H. Board Approval Confidential Part Time Office Assistant Salary Schedule (Board Action Item) (Enclosure #7)

Motion Mr. Perry Seconded Mrs. Johle Ayes 3 Noes

7. PUBLIC COMMENT, REQUESTED HEARINGS, AND SCHEDULED BOARD REPORTS

*General public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon*

- A. Public Hearing Regarding Resolution # (23/24)-02 to ensure availability of textbooks and instructional materials has been scheduled. The Board of Education invites parents, teachers, and members of the community interested in the affairs of the school district to participate in determining through a resolution, as to whether each pupil in each school in the district has, or will have prior to the end of the 2023/2024 school year, sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the State Board. If no public comments are received during the time set for this purpose, the Board may act on other items on the agenda before closing the public hearing. (Enclosure #8)

Hearing Opened 3:52 PM Hearing Closed 3:54 PM

8. CONSENT CALENDAR (BOARD ACTION ITEM)

*Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Board Minutes from August 9, 2023 (Enclosure #9)
- B. Payment Orders FY 24000018 - 24000042 (Enclosure #10)
- C. September Budget Transfers (Enclosure #11)
- D. Interdistrict Transfers from BUSD to RVJESD (Enclosure #12)

Motion Mrs. Johle Seconded Mr. Sandoval Ayes 3 Noes 0

- E. Any Other Consent Calendar Items for Discussion - Not Used

Motion Seconded Ayes Noes

9. CURRICULUM AND INSTRUCTIONAL SERVICES

- A. Board Resolution (23/2024)-02, Requiring the Governing Board to hold an annual public hearing making a determination as to whether each pupil in each classroom has sufficient textbooks or instructional materials, or both, that are aligned to the content standards and are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education in the areas of math, science, history and language arts. (Ed. Code Sections 1240 (i) and 610119) (Board Action Item) (Please refer to enclosure #8 again)

Motion Mrs. Johle Seconded Mr. Sandoval Ayes 3 Noes 0

## 10. BOARD POLICIES AND ADMINISTRATION

### Acknowledgement of First Reads: Items A-FF

- A. First Read: BP1113 District and School Websites
- B. First Read: E(1)1113 District and School Websites
- C. First Read: BP4112.2 Certification
- D. First Read: AR4112.2 Certification
- E. First Read: E(1)4112.9 Employee Notification
- F. First Read: E(1)4212.9 Employee Notifications
- G. First Read: E(1)4312.9 Employee Notifications
- H. First Read: BP4140 Bargaining Units
- I. First Read: BP4240 Bargaining Units
- J. First Read: BP4340 Bargaining Units
- K. First Read: AR4161.1 Personal Illness/Injury Leave
- L. First Read: AR4261.1 Personal Illness/Injury Leave
- M. First Read: AR4361.1 Personal Illness/Injury Leave
- N. First Read: AR4161.2 Personal Leaves
- O. First Read: AR4261.2 Personal Leaves
- P. First Read: AR4361.2 Personal Leaves
- Q. First Read AR4161.8 Family Care and Medical Leave
- R. First Read: AR4261.8 Family Care and Medical Leave
- S. First Read: AR4361.8 Family Care and Medical Leave
- T. First Read: BP5117 Interdistrict Attendance
- U. First Read: BP5141.5 Mental Health
- V. First Read: BP5141.6 School Health Services
- W. First Read: AR 5141.6 School Health Services
- X. First Read: BP5145.6 Parent/Guardian Notifications
- Y. First Read: E(1)5145.6 Parent/Guardian Notifications
- Z. First Read: BP5148 Child Care and Development
- AA. First Read: AR5148 Child Care and Development
- AA First Read: BP6159.2 Nonpublic, Nonsectarian School and Agency Services
- BB. First Read: BP6173.4 Education for American Indian Students
- CC First Read: AR6173.4 Title VI Indian Indian Education Program
- DD First Read: BP6174 Education for English Learners
- EE First Read: AR6174 Education for English Learners
- FF First Read: BB9322 Agenda/Meeting Materials  
(Enclosure #13) (Not an Action Item Until October 18, 2023)

## 11. CONSTRUCTION, MAINTENANCE, TRANSPORTATION, AND GROUNDS

## 12. PERSONNEL

13. SUPERINTENDENT DISCUSSION ITEMS

- A. 4<sup>th</sup> Grade field trip to McGee Creek was September 14<sup>th</sup>
- B. 4<sup>TH</sup> & 5<sup>TH</sup> grade field trip to Mono Lake is scheduled for September 27<sup>th</sup>
- C. Valentine Reserve field trip for 1<sup>st</sup>, 2<sup>nd</sup>, 4<sup>th</sup> & 5<sup>th</sup> grades,  
is scheduled for September 28<sup>th</sup>
- D. Annual Declaration for School District of Choice  
Applications for District of Choice (2024-2025), will open Oct 1, 2023  
and close December 21, 2023 at 12:00 PM
- E. PTO Fall Festival scheduled for October 19, 2023
- F. Next Board Meeting is October 18, 2023

14. CLOSED SESSION - Not Used

- A. Personnel Matters (Government Code Section 54957)
- B. Conference with District Labor Negotiator (Government Code Section 54957.6)  
District Negotiator: Danielle Torrance, Superintendent

15. RETURN TO OPEN SESSION - Not Applicable

16. ADJOURNMENT 4:08 PM